



FEAST ST. Niagara
2018 Vendor Application

Vendor Business Name: _____

Business Contact: _____

Onsite Contact: _____

Contact Number(s): _____

Mailing Address: _____

City/Town: _____ Email: _____

Website: _____

Facebook: _____ Twitter: @ _____

FEAST ST. Niagara
C/O Welland Downtown BIA
195 East Main Street unit 4C
Welland, ON
L3B 1W7
vendor@downtownwelland.ca

FEAST ST. Niagara: Saturday September 22 & Sunday September 23rd 2018

Location: EAST MAIN STREET (Hellems to King, including Cross Street) –You will receive a map of your set up location after your application is complete.

Set up time: East Main will be closed early Saturday September 22nd morning you must pre-arrange your set up time with WDBIA, and **FEAST ST. Niagara Vendor Coordinator.**

Event times 12:00pm-11:00 pm September 22nd / 12:00-6:00 pm September 23rd

Vendor Booth Description:

In the space below please draw a diagram of the setup of your space. Specify dimensions, location that customers are served and any other pertinent information.

FEAST ST. Niagara Fees:

FEAST ST. Niagara	
Total for 2 Days (10x10 space)	\$325
# of 10x10 spaces	
Total Amount Due	

Full payment due by: August 15th, 2018 at 11:59 PM

FEAST ST. Niagara	
Late Fee/New Vendor Fee (10x10 space)	\$425
# of 10x10 spaces	
Total Amount Due	

Only complete if late or new vendor – Due by September 14th, 2018

Payable by Cash or Cheque or e-transfer

feastfees@downtownwelland.ca :

If paying by Cheque please make it payable to the Welland Downtown BIA a receipt will be issued upon payment in full.

- 1. In addition to the Feast Fees there will be a 10% commission on your daily revenues to be paid out. This is based on the *honour* system. You will be required to meet with the vendor coordinator on Saturday between 11pm-12:00 am, and Sunday between 6:00 pm- 7:00 pm to pay out revenues, pay out location to be determined.**
- 2. Selling of water bottles is prohibited, as we will have a water sponsor and refill station on site for reusable containers.**
- 3. ***Please advise if you will be vending any other non-alcoholic beverages*****

4. *Purposed menu: Please note you must provide ONE \$3.00 TASTER item. Approval of taster item required, please provide details of full purposed menu with taster item.**

5. There is no refund on vendor fees after vendor payment, rain or shine and under all circumstances.

6. Vendors must come to the event completely self-sufficient. Power for purchase may be made available at a later date, however, the same system as last year will not be guaranteed.

Please list your \$3.00 TASTER

Please list or attach all menu items:

The Welland Downtown BIA/ **FEAST** ST. Niagara has the right to ask you to change your menu if they feel there is an issue with the menu.

[] Vendor Policies & Procedures:

I have read the Policies and Procedures. I understand and agree to abide by and be subject to Welland Downtown BIA **FEAST** ST. Niagara Policies and Procedures.

[] Hold Harmless:

I/we acknowledge that I/we shall be responsible for our actions and all those allowed or invited to the area while we are entitled to use it, and I/we hereby release the Welland Downtown BIA, it's sponsors and employees (collectively the Welland Downtown BIA) the City of Welland and its agents and employees ("the City") from all manner of action, causes of action, suits, losses, damages, or injuries caused by negligence or otherwise (whether brought by me/us or any other person) arising out of my/our use of the area and I/we also hereby indemnify The Welland Downtown BIA and the City for any losses or damages sustained by me/us or any other person as a result of such actions or proceedings being commenced against them by myself/ourselves or any other such person.

APPLICATION PROCESS:

Application Acknowledgement: All submitted applications will be acknowledged via email (or phone call) within 1 week or receipt of application.

Vendor Approval: All applicants will be contracted within 7 days of submission to confirm their 2018 attendance.

Vendor Fees: All fees must be paid in full before participation will be confirmed and granted.

Print Name: _____

Signature: _____

[] I have the authority to bind this organization

Date: _____



FEAST ST. Niagara POLICIES & PROCEDURES

Location: **FEAST** Main Street (Hellems-King including Cross Street)

Event Dates /Times:

Saturday September 22nd: 12:00 pm- 11:00 pm

Sunday September 23rd: 12:00 pm-6:00 pm

FEAST ST. Niagara Organization and bookings is operated by the Welland Downtown BIA for the purpose of **FEAST** ST. Niagara. The Welland Downtown BIA (WDBIA) reserves the right to include or exclude vendors at its sole discretion.

Fees:

All returning vendor fees must be paid by August 15th, 2018 to participate in **FEAST** ST. Niagara in the Downtown. New vendor spots will open after August 15th, 2018 at 11:59 PM, with all new and late vendor fees due by September 14th, 2018. All fees must be paid by Cash or Cheque or e-transfer to feastfees@downtownwelland.ca

Location: Location will be assigned to you upon your complete registration form. You will receive a map of your locations. Set up time must be pre-arranged.

Vendor Responsibilities:

1. All vendors must abide by all applicable Municipal, Provincial, and Federal laws, bylaws, statutes and regulations. The appropriate authorities can make periodic inspections of your vehicle/trailer/stall at **FEAST** ST. Niagara during vending times.
2. All Vendors agree to be set up and able to start vending by 12:00 pm on Saturday September 22nd, 2018. Earliest vending time available this day is 12:00 pm
3. All vendors must provide their own water station in accordance with Niagara Regions Requirements for Special Event Food Vendors. Grey water bins will be provided for disposals. Potable water can be arranged at a nominal fee during **FEAST** ST. Niagara.

4. All vendors must provide their own power source. **Power for purchase may be available at a later date; at this point, all vendors must be self-sufficient.**
5. Ice and propane will be available on site for purchase from your vendor coordinator during **FEAST** ST. Niagara while supplies last.
6. Vendor must pay out their 10% of revenues (based on the Honour system) for September 22nd vending before they are able to vend on September 23rd, 2018.
7. All vendors must complete the Welland bylaw process, including, but not limited too a Welland business license, fire inspection if necessary, and Niagara Region Health Forms. **All details must be completed two weeks prior to the event with copies sent to the BIA.**
8. All vendors must register their participation with Niagara Region through the following Link: http://www.niagararegion.ca/living/health_wellness/inspection/vendor-applications3.aspx?id=4146f21a1e7269d17c8db412b3b4ae15,b1662d06b4847027690541d8d5ac8201
9. Vendors are required to provide their own table (as required) which cannot exceed 8 feet in length. Vendors are responsible for their own tents (as required) and cannot exceed 10x10 in size.
10. Vendors must manage their tear down to coincide with a time no later than 30 minutes after the end of **FEAST** ST. Niagara (according to the schedule) **NO vendor shall move vehicle/trailers/stalls during FEAST ST. Niagara without pre-arrangements made with the WDBIA.**
11. Security will be provided overnight, only in the footprint of **FEAST** ST. Niagara
12. No modification or additional structure may be made, other than a portable selling space or sunshade, to the inside or outside of any stall space.
13. All vendors are required to clean up their stall space and dispose of their garbage at the bins located on site. No tables or supplies of any kind are to be left onsite on Sunday September 23rd after 6:00 pm
14. All vendors must have a sign with the business name prominently displayed in the front of their stall. The sign must be of reasonable size and permanent nature.
15. Vendors may not circulate through the crowd to solicit business; any sampling must be done from the vendors designated space.
16. Vendors are not permitted to smoke in or behind vehicle/trailer/stall areas or in any area frequented by customers.
17. Vendors shall not physically or verbally hinder any person(s), use inappropriate language, sublet their stall or use sound equipment.
18. If you have any complaints on the day of the event please call or text 289-251-9574 or 905 650 2198 and someone from the event will be there shortly to talk to you.
19. No stalls are to be used for the distribution of any pamphlets, brochures or other printed materials, unless promoting the products of the Vendor.
20. The WDBIA will not be responsible for any loss, damaged, or stolen property, nor take responsibility of any injury of persons as a direct result of your stall/truck/booth/business.

